**How We Use Your Data**

*For more information, please visit:* [*https://signetwork.org/grant-management/apr-program-measures*](https://signetwork.org/grant-management/apr-program-measures)

* What Data Do We Collect?
  + Project and Program Performance Measures
    - **Project Measures** are created by you to determine your progress toward meeting your goals and objectives.
    - **Program Measures** are used for the Government Performance Results Act (GPRA) data collection.
      * Program [**Measure 1**](https://signetwork.org/sites/default/files/2024-04/Revised_Program_Measure_1_Guidance.docx.pdf) (evidence-based professional development) was developed by the Office of Special Education Programs (OSEP) for your use. We provide targets for each year of your grant from the 2nd year on.
      * Program [**Measure 2**](https://signetwork.org/sites/default/files/2024-04/Revised_Program_Measure_2_Guidance.docx) (improving implementation), [**Measure 3**](https://signetwork.org/sites/default/files/2024-04/Revised_Program_Measure_3_Guidance.docx) (ongoing assistance), & [**Measure 4**](https://signetwork.org/sites/default/files/2024-02/Overview-of-New-GPRA-4-Requirements%281%29.docx) (improving child outcomes) are created by you using OSEP’s guidance and requirements.
* Data Collection Method & Timing
  + OSEP collects your project and program performance measures in your Annual Performance Report (APR) each year of your project.
    - The APR is typically due in early May.
    - Grantees in year 2 and beyond provide their Program Measure drafts to their Project Officer by April 15th.
    - New grantees work with their Project Officer throughout the first months of the grant to create their Project and Program Measures.
  + The initiative “begins” when you begin providing professional development for that initiative – for example you may have received the grant funding in 2022 but began professional development activities in 2023. By the time of your APR in May of 2025 your initiative would be in Year 2.
  + OSEP’s contractor, currently the Center to Improve Project Performance (CIPP), begins reviewing your Program Measures in the 2nd year of your initiative. The contractor will need to know what year each of your initiatives is in so clearly state this in your APR.
    - *Please note, for each initiative your project should have one Program Measure 1, 2, 3, and 4 (e.g., your MTSS initiative should have a measure for Program Measure 1, Program Measure 2, Program Measure 3, and Program Measure 4. Note that many SPDG grants have only one initiative.)*
    - Program Measure 1 is collected for the contractor starting in the 2nd year of your initiative.
      * You must submit an Evidence-based Professional Development (EB-PD) worksheet each year of your grant.
      * *Note that if you are in a no-cost extension you are not required to submit an Evidence-based Professional Development worksheet.*
    - Program Measure 2 and 3 begin to be collected in the 3rd year of your initiative; however, you are required to provide the data each year of your grant.
    - Program Measure 4 data are collected from your final report; however, you are required to provide data each year of your grant.
    - *Note: You are required to provide data for Program Measures 1, 2, 3, & 4 in your APR each year because your project officer will review the measures and your data and provide feedback. See* [*exemplar APR*](https://signetwork.org/sites/default/files/2024-02/ID-H323A200002-OSEP-FY-2021-Grant-Performance-Report.pdf)*.*
* How We Use Your Data
  + Your project and performance measures that demonstrate impact (e.g., improved teacher retention, improved child outcomes) are shared with Department of Education leadership and Congress.
  + All Program Measures are aggregated into Government Performance Results Act (GPRA) measures and provided to Congress.
  + Your Project Officer considers your performance by reviewing both your project and program measures. Your fidelity data are especially important as we consider your progress and impact.
  + Your data help OSEP to decide where to focus our efforts.
    - Specifically, which subject matter experts should we bring in?
    - How could peer sharing assist grantees to improve their fidelity and impact?
    - Are there resources that members of SIGnetwork could benefit from having access to?
    - What themes and topics should our events delve into?