## Handout 8

## **Communication Protocols**



Communication is important for any program or innovation. Intentionally developing and using linking communication protocols for new or existing programs and innovations establishes a transparent feedback process and furthers the development of a hospitable policy, funding, and operational environment.

The specific purposes of linking communication protocols are to:

- Communicate progress and celebrate success throughout the system
- Report systemic barriers that are preventing or hindering implementation and
  - Should be resolved by one of the groups
  - Need to be moved 'up the line' to the group that can best address the barrier
- Report on actions taken related to resolve or address past issues
- Revisit past decisions and agreements periodically to ensure that solutions are still functional

In promoting system alignment, you may be developing a 'chain' of protocols from the practice level to the state level or you may be developing protocols between and among partners in a collaborative group. Depending on a number of factors (e.g. how new the relationships are, how cohesive the groups are, how much a common purpose is shared), it may take one or several meetings to work out the first draft of the protocols. After the protocols have been tried out a couple of times, the process should be evaluated for satisfaction and functionality and then adjusted.

## **Communication Protocol Worksheet**

-



From:	of Evidence-based Practices
Го:	
Rationale	
Information to communicate (e.g., updates, successes, challenges)	
Responsible Individual(s)	
Schedule, Time Allotted	
Format	
Response Timeline	
Response Format	

The Active Implementation Hub, AI Modules and AI Lessons are developed by the

State Implementation & Scaling-up of Evidence-based Practices Center (SISEP) and The National Implementation Research Network (NIRN)

located at The University of North Carolina at Chapel Hill's FPG Child Development Institute. Copyright 2015.

THE ACTIVE IMPLEMENTATION HUB | implementation.fpg.unc.edu

THE ACTIVE IMPLEMENTATION HUB | implementation.fpg.unc.edu